



UNIVERSITY OF WESTERN CAPE (UWC)

ACADEMIC ARRANGEMENTS FOR STUDENTS PARTICIPATING IN CERTAIN SPORTING ACTIVITIES

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ACADEMIC ARRANGEMENTS FOR STUDENTS PARTICIPATING IN CERTAIN SPORTING ACTIVITIES

1. A student selected for a university, provincial or national sports team, or selected to represent a local club in a national competition, may be granted leave to enable him/her to participate, provided that satisfactory arrangements can be made for his/her academic programme to be completed.
2. Application for this leave and assistance shall reach the office of the Vice-Rector (Student Affairs) at least seven (7) days before the planned departure for the event. The application must be on the prescribed form, and must be accompanied by relevant documentation, including an official letter:
 - certifying that the student has been selected;
 - giving an account of the nature and status of the competition he/she will be participating in;
 - stating the exact dates of the event; and
 - stating the exact period the student will unavoidably be away from the University to participate.

Any further documents which the applicant considers relevant may also be included.
3. The Vice-Rector (Student Affairs) shall request the department(s) involved to consider enabling the student to participate by making appropriate arrangements for him/her to complete the academic programme.
4. The department(s) involved shall attempt to accommodate the student
5. Should a department decide that it is not able to approve leave and assistance, it shall immediately inform the Vice-Rector (Student Affairs), giving full academic reasons for its decision. The Vice-Rector may then negotiate the matter further.
6. With all the appropriate information to hand, the Vice-Rector (Student Affairs) shall make the final decision on granting leave and assistance, and shall inform the student and the department(s) involved of his/her decision.
7. A student who is granted this leave and assistance shall be responsible for ensuring that all necessary arrangements are made with the department(s) concerned. These may include alternative test and examination dates and dates for submitting assignments, agreeing on alternative forms of evaluation, consultation on changes in course work and requirements, and collecting course material.

Note: For the purposes of this document, the term "student" refers to participants in relevant sporting events, and may include student administrators.