



UNIVERSITY OF WESTERN CAPE (UWC)

CONSULTANCIES/ ADDITIONAL SERVICE WITHIN THE
UNIVERSITY CARRIED OUT BY ACADEMIC STAFF

DATE OF LAST APPROVAL: R93/7



UNIVERSITY of the
WESTERN CAPE

A place of quality, a place to grow, from hope to action through knowledge

**CONSULTANCIES ADDITIONAL SERVICE /CARRIED
OUT BY ACADEMIC STAF WITHIN THE UNIVERSITY**

POLICY

- a) No payment should be made in instances where a once-off or occasional lecture is given in another academic department which forms part of the official teaching programme of the university and for which a qualification is awarded. This shall include any service rendered as part of the official academic development programme of the university.
- b) If a series of lectures or a course is offered in another academic department which forms part of the official teaching programme of the university and for which a qualification is awarded or which is part of the official academic development programme, and where no cognisance of the work has been taken as part of the "taakdrag" process, the department for whom the work is done may be requested to pay to the staff member's department a previously negotiated amount which the latter department uses to supplement its staffing funds.
- c) Staff may negotiate and accept work and payment in extramural programmes and institutes and centres which do not form part of the official teaching or academic development programme of the university, and which are not funded from the university's central budget, provided their workload and performance within their home department is not affected.
- d) Any disputes as to whether or not the work involved forms part of the university's official programme shall be referred to the Registrar for clarity and resolution.

NOTE: Approved at Item B.2.1.1 of Report SUB-SAK 93/7(a)
(SUB-SAK Annex 93/7/21)

SUB-SAK REPORT 93/7 (a) was approved with comments and amendments:

1. **NON-MONETARY MATTERS**

1.1 **A policy document regarding arrangements for Consultancies / Additional Service carried out by, academic staff within the University, SUB - SAK Annex 93/7/20, Appendix 3.....12**

Decision

The recommendations as outlined in SUB - SAK Annex 93/7/20, were approved.