



DIVISION of
STUDENT DEVELOPMENT
AND SUPPORT
**RESIDENTIAL
SERVICES**
learn. become. thrive

Tel: (021) 959 2569/3557/2108

Address: Private Bag X17, Bellville 7535, Republic of South Africa

Email Placement & Administration:

resservices1@uwc.ac.za

Email ResLife: reslife@uwc.ac.za

Email Student Housing:

studenthousing@uwc.ac.za

Online Res Applications 2024

Open 1 August 2023 – Close 31 October 2023

RESIDENTIAL SERVICES MANAGEMENT SYSTEM (RSMS) APPLICATION GUIDE

The following hyperlink is to be used to access the RSMS Online Application Page. <https://residentialservices.uwc.ac.za/Account/Login>

The student has an option of logging in with the following options with either p.c. / laptop or cell phone.

- 1) I.D. No.
- 2) Student No.
- 3) Passport No.
- 4) Application No.

Once the log-in option as in the above example is selected and validated an **OTP (One-Time Pin)** is generated and sent to the applicant's email address. This is the email address used when applying to U.W.C.

Please note that Residence support services lines are not fully monitored after business hours. If you require urgent counseling support after hours, please contact the 24hour, toll-free SADAG line: on 0800 222 333



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N.B. Please note the applicant's information displayed below is used for example purposes only.

Do not close the OTP Screen.

Go to your email inbox for the email and search for the Residential Services email



Open the email and the OTP must display

Please Note the OTP is valid for 20min

Once opened the email will display as follows.



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Please use the OTP code below for verifying your identify on the Residential
Services Application.

5971

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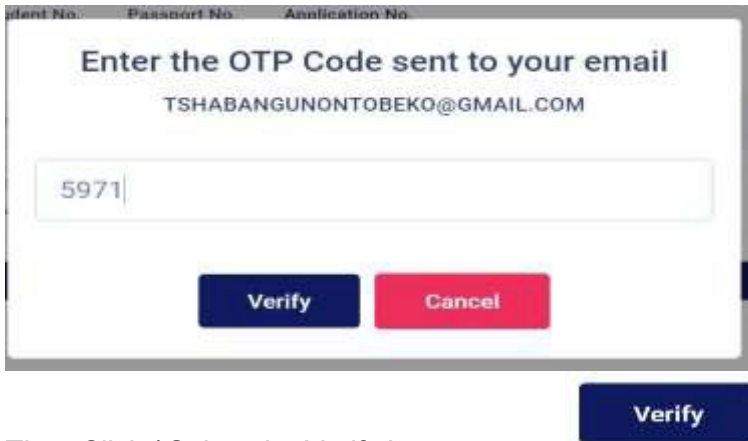
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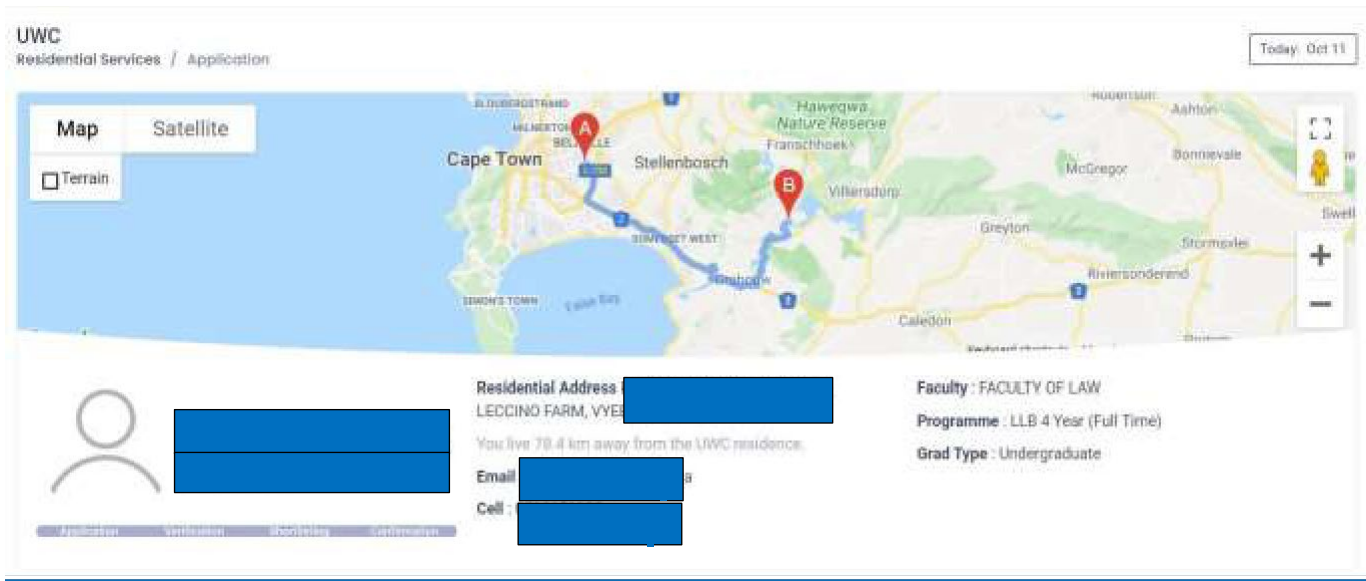
Go back to the RSMS Online Application screen and capture the OTP as indicated.



Then Click / Select the Verify button

If the RSMS Online Application landing page opens, then the Log-in was successful and it will display as follows.

Personal information



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Then move down to the Employment Status.

Employment Status

Please provide your employment status.

- Not currently employed
- Employed full time
- Employed full time contract
- Employed part time

Please note selecting an option is compulsory therefore select the **relevant** option. This information will be used in our **validation** process.

- Not currently employed
- Employed full time
- Employed full time contract
- Employed part time

N.B. Please read the terms and conditions. Tick the checkbox, then click **Submit Application**.
Use the **“Clear and start over”** button if you are not sure about the information you have entered.

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Application Submission

Please read through and accept the Terms and Conditions before submitting your application.

[Read the Terms and Conditions](#)

I accept the terms and conditions and confirm that the information I have provided is true and correct.

[Submit Application](#)

[Clear form and start over](#)

Registrations are open.

UWC

Residential Services / Application

Application submitted successfully!

[Logout](#)

[Return to application form](#)

If you select **“Return to Application Form”**

It will display as follows and give you a brief history of your application as per the example below.

[Return to application form](#)

Please note that Residence support services lines are not fully monitored after business hours. If you require urgent counseling support after hours, please contact the 24hour, toll-free SADAG line: on 0800 222 333

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- Application = Green = Student Submitted the Application
- Verification = Amber = RES Placement still needs to verify the Application

Application History
A list of previous documents supplied.

Date submitted	Residential address	Proof of address	Employment status	Status
11 Oct 2021 12:52	LECCINO FARM GRAYMEAD ROAD VYEBOOM ZAF	Dummy Proof of income.docx	Not Employed	<input type="radio"/> Submitted <input checked="" type="radio"/> Pending verification

Showing 1 to 1 of 1 entries

2021 Residential Services Disclaimer PAIA Privacy Policy

NB: For any queries or assistance, please email resservices1@uwc.ac.za

Thank you

Residential Services Management

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